SCRUM MEETING WEEK 6

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​DFD diagrams  UML diagrams  Use-case diagrams  Previous M2 work | ​​2024/02/16, 3:30PM - 5:30PM | ​​Submit M2  Plan ahead for next milestone |

**:busts_in_silhouette: Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​Abhishek Dash, 60819877 | Front End |
| Nicholas Marino, 28728251 | Scrum Master  Auxiliary programming |
| Muhammad Ashar, 62432836 | Front End |
| Sami Almuallim, 62197256 | Backend - Mid End Development |
| Samantha Maranda, 61619334 | Backend - Database Management/Team Organization |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​Design, Part 2 |
| --- | --- |
| **Issues completed** | ​​2 |
| **Issues left** | 0 |
| **Team Capacity** | 25 hours |
| **Summary** | ​​This week, we submitted the DFD and UML diagrams and are finishing up M2 and the Use-Case Diagram to be submitted on Friday. |

**Details Current sprint**

| **Start date** | 2024/02/16 |
| --- | --- |
| **End date** | 2024/03/1 |
| **Sprint theme** | ​​Design |
| **Team capacity** | 25 hours |
| **Issues capacity** | 5 |
| **Individual capacity** | Sami Almuallim: 5 hours  Muhammad Ashar: 5 hours  Abhishek Dash: 5 hours  Samantha Maranda: 5 hours  Nicholas Marino: 5 hours |
| **Potential risks** | Insufficient detail in deliverables, inability to attend meetings. |
| **Mitigations** | Communication, peer-reviewing work. |

**:books: Sprint planning resources**

* Course notes for COSC 310